



BARKER JR./SR. HIGH SCHOOL
Student Code of Conduct

1628 Quaker Road
Barker, NY 14012
Telephone: 795-3201

VISION STATEMENT

Barker Central School will provide the experiences necessary for our students to acquire the knowledge, skills, and traits to succeed intellectually, physically, socially, and emotionally in an ever-changing world.

BOARD OF EDUCATION

Randall B. Atwater
Ronald L. Clemens
Gordon Kenyon
Louis Mead
Anne Moeller
William F. Smith
John E. Sweeney, Jr.

ADMINISTRATION

Dr. Roger J. Klatt
Superintendent of Schools

Mrs. Barbara Wright
Director of Special Education

Ms. Deborah Sinnott
Director of Curriculum Instruction & Assessment Services

Ms Allison Brady
Business Administrator

Mrs. Barbara Converso
High School Principal

SCHOOL TELEPHONE NUMBER & EXTENSIONS

795-3201

Athletic Director.....	5129
Business Office	3198
Elementary Office	4400
Guidance Office	5172
Health Office	4344
High School Office	5114/5115
Middle School Office	7105
Superintendent.....	3194/3199
Technology.....	5143

STUDENT INFORMATION GUIDE

Where Do I Go?

Absence Excuses for Re-admittance to School	Main Office
Career Information	Guidance Office
Clubs & Organizations	High School Office
Early Dismissal	Main Office
Breakfast/Lunch	Cafeteria
Improvement of Study Habits	Guidance Office
Late Bus Passes	Teacher, Main Office
Late to School	Main Office
Locker Trouble	Main Office
Lost and Found	Main Office
Passes	Your Teacher
Scheduling	Guidance Office
Sickness	Health Office
Sign-Up for Sports	Athletic Director's Office
Social or Personal Problems	Guidance Office
Tardy Pass	Teacher
Working Papers	Health Office

CODE OF CONDUCT

Academics

The intent of this Code of Conduct is to promote responsible behavior that creates an orderly and safe school environment. It is the belief of the Barker Central School District that everyone in our community must strive toward contributing to this goal. The objective is to develop a moral school community based on:

- Responsible Behavior: Use of self-control in your actions and language.
- Mutual Respect: Treat yourself and others with care and consideration.
- Concern for Others: Be truthful, honest and fair in your dealings with others.
- Cooperation: Listen and work together to make a positive contribution.
- Personal Excellence: Put forth your best effort in whatever you attempt.
- Academic Integrity: Academic integrity will be expected at all times.

Athletic Parent/Spectator Code of Behavior/Ethics

- Keep cheering positive. There should be no profanity or degrading language/gestures.
- Avoid actions that could offend visiting teams or individual players.
- Show appreciation of good play by both teams.
- Learn the rules of the game in order to be a better-informed spectator.
- Accept the judgment of coaches and officials.
- Encourage other spectators to participate in the spirit of good sportsmanship.

STUDENT SERVICES AND ACTIVITIES

Class Officers and Student Council Representatives
2011 - 2012

STUDENT COUNCIL

President – Alexandra Denny
Vice President – Ruth Gendrue
Secretary – Mary Brady
Treasurer – Brenton Sandolfini & Jessica Hefferon

CLASS OF 2012

President – Mary Brady
V President – Alexandra Denny
Secretary – Daniela Senior
Treasurer – Karley Muzzillo
SC Representatives –
Mary Brady,
Alexandra Denny,
Michael Lantinen,
Rachel Anderson,
Marissa Estep,
Madeline Klatt,
Eliza Dewart

CLASS OF 2013

President – Ruth Gendrue
V President – Brenton Sandolfini
Secretary – Lindsey Brown
Treasurer – Meghan Menz
SC Representatives –
Ruth Gendrue,
Brenton Sandolfini,
Brett Cole,
Jessica Hefferon,
Nicholas Isreal,
Rheanne Levy,

CLASS OF 2014

President – Bryce Moeller
V President – Cody Baronich
Secretary – Phoebe Elter
Treasurer – Olivia Denny
SC Representatives -
Bryce Moeller,
Cody Baronich,
Julia Atwater,
Olivia Denny,
Tyler Dent,
Taylor Martineck,
Phoebe Elter

CLASS OF 2015

President – Sergio Cruz
V President – Christopher Sweeney
Secretary – Gabriella Clare
Treasurer – Carter Pisarski
SC Representatives –
Sergio Cruz,
Christopher Sweeney,
Sean Benoit,
Tanner Gregoire,
Chris Berardi,
Renee Levy,
Abby Voss

**BARKER CENTRAL SCHOOL
CALENDAR**

2011 - 2012

SEPTEMBER

5 Labor Day
6 1st Day for Teachers
7 1st Day for Students
15 HS/MS Pictures
21 District Open House
21 Elementary Pictures
26-30 Homecoming Week

OCTOBER

1 Homecoming Game
5 Sr. Portrait Retakes
10 Columbus Day
(No School)

NOVEMBER

2 Picture Retakes
10 Marking Period Ends
11 Veteran's Day
(No School)
24-25 Thanksgiving
Recess

DECEMBER

23-30 Winter Recess

JANUARY

2 Winter Recess
16 Martin Luther King
(No School)
24-27 January Regents
27 Marking Period Ends

FEBRUARY

20-24 Mid-Winter Recess

MARCH

30-31 Musical

APRIL

1 Musical
5 Marking Period Ends
6-13 Spring Recess

MAY

28 Memorial Day
(No School)

JUNE

13-21 Regents
22 Last Day Teachers
23 Graduation

GENERAL INFORMATION

ADMINISTRATIVE DISCIPLINE

The main purpose of the public school is to provide all students an equal educational opportunity. We recognize as citizens, that students have rights granted them both by the Constitution and laws of the United States and the State of New York. At the same time all rights carry with them corresponding responsibilities. As a school and a community we have established guidelines and rules to govern our behavior. The foremost guidelines are respect and reasonableness. Only if we respect the rights of others can we justifiably insist on our own rights. The actions and decisions of a "reasonable person" have been historically to determine appropriate behavior in those areas where there are no specific laws. So that we can maintain the orderly environment that makes learning possible, we expect all members of the school community to use good judgment and to be respectful of others at all times.

While we are confident that most of our students live up to our expectations for student behavior, we believe that there should be appropriate consequences when they do not. Further, we believe in progressive discipline. In other words, if a student breaks a rule a second time, consequences should be stronger than they were the first time. Our goal is, of course, that students will learn to discipline themselves. By setting forth clear rules in areas of most frequent concern and by spending time to explain the regulations and the reasons for them, both at the beginning of the year and when students are referred to administrators for discipline, we hope that students will be helped toward that goal.

No set of rules can include every possible infraction, hence the need for good judgment on the part of all members of the school community, including students, teachers, administrators and parents. Nor will the consequences fit every situation. The administrators reserve the right to use their good judgment to modify these guidelines and consequences when appropriate.

DISCIPLINARY CONSEQUENCES

Detention

This is an after-school program for students who have violated school rules. Detentions are held from 2:25 – 3:05 p.m.

Extended Detention

This is also an after-school program for students who have violated school rules; however, extended detentions are held from 2:25 – 5:15 p.m.

Internal (In-School) Suspension (I.S.S.)

This occurs during the school day and after school beginning at 7:50 a.m. and ending at 2:20 p.m. Teachers throughout the day will bring class work to the I.S.S. room. Students are expected to complete all work and adhere to all I.S.S. rules. Students assigned to I.S.S. will not be allowed to participate in or remain on school property for any school activities during each day of suspension, including evening activities.

Off-Site Suspension (O.S.S)

Students will be assigned O.S.S. (off-site suspension) at our Medina BOCES site. All schoolwork will be completed at O.S.S. under the supervision of a teacher. Students assigned to O.S.S. will not be allowed to participate in any activities while on suspension and are not allowed on school property.

External Suspension

Students who are externally suspended are not allowed on school property during the suspension. A tutor may be provided to assist the student in keeping up with class work.

ATTENDANCE

It is extremely important that both parents and students cooperate in order that accurate information is kept regarding your attendance.

Parents should call the high school office if they know their child will not be in school all day.

If students arrive late, they should:

- ◆ Report to the office immediately and present a note from a parent or guardian explaining why they are late.

- ♦ If students do not have a note, they should submit a note from a parent or guardian to the high school office the following day explaining the tardiness.
- ♦ You are expected to be in school daily and ON TIME. Late to school detentions will be given per the following:

First & second time -- verbal warning

Third time -- verbal warning with signature

Fourth & fifth time -- one 10th period detention
each

Sixth time -- two 10th period detentions

Seventh, eighth, & ninth time --
one extended detention (2:25 – 5:15 p.m.) each

A meeting with the principal, parents and student will be held for excessive absences.

If students are absent, they should:

- ♦ Bring in a written note signed by parent or guardian stating the dates of the absence and the reason with a telephone number.
- ♦ Failure to do so within three (3) days constitutes an illegal absence.

The following are considered legal absences:

- ♦ sickness of student
- ♦ serious sickness or death in the immediate family
- ♦ impassable roads or weather making travel unsafe
- ♦ religious observance days (state approved)
- ♦ quarantine
- ♦ court Appearance

Examples of illegal absence

- ♦ visiting, hunting, vacation
- ♦ missed the bus
- ♦ needed at home
- ♦ caring for baby

Refer to Attendance Policy for specific information regarding attendance, in the handbook.

CHEATING/PLAGIARISM

Students are expected to conduct themselves honestly and with integrity in their work. All forms of cheating and

plagiarism are prohibited. Behavior that is unacceptable includes, but is not limited to:

- copying another students homework;
- working with others on projects that are meant to be done individually;
- looking at or copying another student's test or quiz answers;
- allowing another student to look at or copy answers from your test or quiz;
- using any other method to get/give test or quiz answers;
- taking a test or quiz in part or in whole to use or to give others;
- copying information from a source without proper attribution; and
- taking papers from other students, publications, or the Internet.

Violators of this policy will be disciplined on a case-by-case basis depending on the seriousness of the violation, prior violations, and other factors. Disciplinary measures include, but are not limited to, redoing assignment/retaking test, receiving a failing grade on the project/test, receiving a lower overall grade in the class, detention, suspension, or expulsion.

3:10 PM BUS

Only students who are working with a teacher, are assigned detention, or are participating in after-school activities or sports are eligible to ride the late bus. A pass from the teacher/coach/advisor in charge is required. This means that students will **not** be permitted to go downtown or elsewhere, and then walk back to school to board the bus.

CONSUMPTION OF FOOD AND BEVERAGES

Eating or drinking is not allowed in school hallways. Students may only consume food and beverages in the cafeteria during breakfast and lunch periods, or as otherwise allowed by individual classroom teachers. Water fountains exist throughout the school. Water, in clear containers only, will be allowed if necessary. Open bottles or containers may be confiscated and checked for appropriate content.

PROCEDURE for ELIGIBILITY (“PASS TO PLAY”)

Teachers are to notify the principal if a student participating in extra-curricular activities or sports is not working to their potential or not showing up after school when asked to do so by a teacher. Upon notification, the athletic director will meet with the student to put the students on the “Pass to Play” program. The student needs to be successful in the program in order to remain eligible. If the student does not meet that obligation then they will be removed from participation for an amount of time necessary for them to show progress and success in the classroom. Once a student has earned eligibility status, they must continue to demonstrate success in fulfilling their academic and behavioral expectations.

EMERGENCIES

It is extremely important that an emergency phone number be on file with the school where parents or a guardian may be reached at all times.

Parents: If your child calls you to say they are sick, please tell your child to ask to report to the nurse.

If a student becomes ill or is involved in an accident on school property during school hours, it should be reported to the nurse’s office immediately. If it is determined that the student is to leave school, the school nurse will contact the parent or guardian and sign the student out.

FIRE DRILLS

In compliance with the law, fire drills will be held in order to provide instruction for evacuation of the building. Signs are posted in each room denoting direction of the appropriate exit.

During the fire drill –

1. Lights should be turned off and all windows and doors in rooms should be closed upon leaving the room.
2. Teachers will maintain order and keep students quiet during the entire drill and/or evacuation.
3. Students should move out quickly and orderly to the appropriate exit using all doors.
4. Students should move away from the building a minimum of 100 feet. Students are to remain under

the supervision of the teachers until the “all clear” signal is sounded.

HOMEROOM

- A. Homeroom will be conducted at the beginning of your first period class.
- B. You are expected to be on time for homeroom.
- C. You are expected to behave in accordance with your homeroom teacher’s instructions.
- D. During homeroom time, attendance is taken, the Pledge of Allegiance is recited, and announcements of school-wide interests are made.
- E. There is to be **NO** talking during the Pledge or during announcements.
- F. All office business should be conducted before 7:54 a.m.

LOCKERS: Hall and P.E.

- A. Each student is assigned two lockers to use – one in the hall for books and folders and one in the locker room for gym equipment.
- B. Combinations should be memorized and **NOT SHARED WITH ANYONE.**
- C. If you have difficulty opening your hall locker, report it to the high school office. Be sure to give the number of your locker to the secretary. A custodian will help to correct the problem or you may be assigned to a different locker.
- D. You are responsible for the condition of your locker. Keep it neat and presentable throughout the year. Writing on the outside of the locker should be reported to the office.
- E. You are not allowed to change lockers or use another locker without permission from the high school office.
- F. If either your hall locker or P.E. locker is vandalized or broken into, notify your P.E. teacher (if it is your gym locker) and/or the office if it is your hall locker.
- G. Lockers are school property; they can be opened and checked by the school administrators at any time.
- H. Lockers are issued for student convenience. However, the district cannot be held responsible for lost or stolen items.

MEDICAL PROCEDURES

If your child requires medication during school hours, the following procedures must be followed:

- The school nurse must have on file a written request from a physician indicating frequency and dosage of all internal medicine.
- The school nurse must have on file a written request from the parent to administer the medication, as specified by the family physician.
- The medication should be delivered directly to the school nurse by the parent in an appropriately labeled container. Please note this includes **all** medications, both prescription and non-prescription (even cough medicine).

If your child is allergic to bee stings, please be sure to contact the school nurse as soon as possible. If a sting should require immediate medication, this medication should be provided for the school nurse to administer.

PASSES

The purpose of a pass system is to maintain order in school and to prevent distraction and disruption to classroom instruction.

A. Expectations

1. Aside from passing time between classes, each student who is enroute from one location to another is required to have a paper pass signed by a staff member.
2. Students must report to study hall for attendance purposes regardless of whether they have a pass to go somewhere else.
3. Passes to lavatories and lockers are **strongly discouraged**.

B. Late Passes are issued by:

- The office staff (Main, Guidance, Nurse) if a student has been conducting legitimate business in any of those offices.
- Teachers who detain a student after a class, thus causing lateness to the next class.
- If you are late to class – **DO NOT GO TO THE OFFICE TO OBTAIN A PASS**. Go directly to your class. Your teacher will address the situation.

PERMISSION TO LEAVE SCHOOL

Students who have a dental, medical, or other appointment during the school day **must** bring a signed, dated note from their parents/guardian to the high school office before school begins. If appointments cannot be confirmed by phone or by the parent in person, students will not be permitted to leave school.

NO STUDENT, UNDER ANY CIRCUMSTANCES, IS TO LEAVE SCHOOL OR SCHOOL GROUNDS WITHOUT BEING OFFICIALLY EXCUSED. THE ONLY PERSONS IN THE HIGH SCHOOL AUTHORIZED TO OFFICIALLY EXCUSE STUDENTS ARE THE HIGH SCHOOL PRINCIPAL AND THE SCHOOL NURSE.

SEARCHES

School Lockers, desks, and other such equipment are not the private property of students but the property of the school district, and as such, may be opened and subject to inspection from time to time by school officials.

Under special circumstances, school officials may search students or student possessions, particularly if there is reasonable suspicion that a student possesses illegal matter, for example, a dangerous weapon or illegal drugs. Students must be aware that such items are forbidden both on school property and at school related activities.

STUDENT PARKING

No students are to be in parked cars during the school day or at evening events. If the need arises during the course of the school day, students are to get permission from the principal to go to their cars. They must also sign out and back in at the high school office. If a student is parked illegally or in a "no parking" area, parking privileges may be suspended.

Students must comply with all parking/driving regulations as detailed on the parking application, which is available in the high school office. Any violation of these rules may result in the revoking of student parking privileges.

STUDY HALL

The purpose of study hall is to provide a quiet environment for study. Every student who is not in class is assigned a study hall.

Expectations

1. Sit in seats assigned by the study hall teacher.
2. Privilege passes will not be signed until all students are seated and attendance is taken.
3. Misbehavior in study hall will result in denial of a privilege pass.
4. Passes to technology, art, PE, or music areas will not be granted unless the student presents a pre-signed pass.
5. Bring work to do. The completion of homework and reviewing for exams should give you enough to do in study hall.
6. Working together on assignments is *generally* allowed; based on the teacher or administrator's judgment. Study halls will be silent if the talking or noise level is unreasonable.

TEXTBOOKS/LIBRARY BOOKS

- You are provided with all textbooks free of charge.
- You are expected to keep these textbooks covered and in good condition.
- If a textbook and/or library book is lost or damaged, you are required to make restitution.
- If a library book is lost or damaged, you are required to make restitution.

VISITORS

All visitors need to report to the high school office to obtain a building pass, prior to walking through the building. Because of the potential for disruption of the learning process, visitors are not allowed during the school day.

WORKING PAPERS

1. Working papers may be obtained from the nurse's office by students 12 - 15 years old for part-time farm work. When age 16 is reached, working papers are needed for

store and factory work, but they are not needed for farm work.

2. A physical examination is required before a working permit may be obtained.
3. After the 18th birthday, working papers are not required.
4. Employers may still wish to see "proof of age", best shown by a birth certificate, to prove that a student has reached the age of 16 or 18.

STUDENT BEHAVIORAL EXPECTATIONS

ABSENCE FROM OR LATE TO SCHOOL

You are expected to be in school daily and on time. At the request of the principal, frequent phone calls to parents are made to check on suspected truancy. A student is considered truant when he or she is absent or tardy without parent or school permission or knowledge.

Students who are absent or leave early due to illness are NOT eligible to attend after school events as participants or spectators.

DANCES

- A. General rules for Barker High School apply at all dances.
- B. Visitors must be signed up in the office at least 24 hours before the dance and be approved by the high school principal.
- C. Middle School students are **NOT** allowed at high school dances.

DRESS and PERSONAL APPEARANCE

Students are expected to exercise good taste and judgment in what they wear in school. Any form of dress which is considered contrary to good hygiene, is distracting or disruptive in appearance, poses safety issues and/or is detrimental to the mission of the school, will not be permitted.

The Student Dress Code for the Barker School District is now outlined in the new S.A.V.E. (Safe Schools Against Violence In Education Act) Legislation, which took effect on July 1, 2001. These specific guidelines must be adhered to by all students and will be fully enforced.

In addition to the Dress Code outlined by S.A.V.E., the following guidelines in the Barker High School Student Handbook will also be enforced and adhered to by all students.

Coats and hats are **NOT** to be worn in the building. Clothing that shows written or printed matter that is profane, sexually explicit, or advocates weapons, drugs, tobacco, alcohol, or weapons may not be worn. Students who violate the dress code will be asked to remove the offensive clothing or sent home.

- A. We take pride in the appearance of our students and teachers. Your clothes reflect the quality of the school, of your conduct and of your schoolwork.
- B. Common sense should be used when choosing footwear. Please be aware of the following: high-heeled and/or "open-toed" shoes and sandals are considered unsafe during emergency evacuations (especially outdoors during the winter). Safe footwear should also be considered when working with machinery or potentially harmful chemicals, i.e. technology and science classes.
- C. The following items of dress are not appropriate during the school day or at school functions:
 - 1. Swim wear, halter tops, and midriff tops, and/or spaghetti straps. All shoulder straps allowed should be a minimum width of **one inch**. This will be enforced by all staff. Any students violating this will be asked to change and/or the school will provide a t-shirt to be worn.
 - 2. Shirts, jackets, etc. that have imprinted inappropriate sayings or pictures.
 - 3. Clothing worn inappropriately (low or unbuttoned to the point of immodesty, too tight, see-through, etc.)
 - 4. Hats are not to be worn or carried in school unless they are part of a school sponsored activity, taking place in school. For identification purposes, a person's eyes and face must be visible at all times. For example: hair covering eyes and/or face.
 - 5. Shirts are to be worn in the school at all times, including the P.E. area.
 - 6. Muscle shirts can be worn by boys in gym class only.
 - 7. No PJ's and/or slippers are to be worn during the school day, unless for a special activity.

DRUGS

Barker High School is designated as a Drug Free School Zone. All penalties for sale, use, and possession of drugs are doubled.

- A. Use and/or possession or sale of illegal or look-alike drugs or implements on school property is **NOT** allowed at any time. This includes after-school activities.
- B. Prescription and over-the-counter drugs for individual students **MUST** be given to the nurse who will dispense them according to the doctor's direction.
- C. Lockers can and will be searched at the principal's discretion. Students found possessing, using, selling, exchanging drugs or drug paraphernalia will be arrested.
- D. The NYSP drug dogs will conduct unannounced searches of the school and parking lot throughout the year.
- E. Contents of book bags will be checked at the principal's discretion.

ELECTRONIC DEVICES

Laser pointers, cellular phones, and electronic games are not to be used by students in the building between 7:54 a.m. and 2:18 p.m. iPod's and mp3's players may be used in the classroom at the discretion of the teacher.

Headphones are not to be worn during passing time in the hallways.

Students may choose to leave these items in their lockers but must understand that the school is not responsible for stolen or lost items.

EXTORTION OF FELLOW STUDENTS

Any student attempting to force another student to pay money or give information in return for protection is guilty of extortion and will be dealt with in accordance with the law.

FALSELY REPORTING AN INCIDENT

Falsely reporting an incident is a Class A misdemeanor and, as such, is very serious. When it is confirmed that a student has engaged in such a practice, he/she will be disciplined according to law. This includes fire alarms, bomb threats, dialing 911, etc.

FIGHTING

1. Respect for fellow students is as important as respect for yourself and respect for staff. Treat others as you yourself want to be treated – no hassles, no bullying, no arguments, no fights.
2. Be very cautious of hearsay information. This causes problems because often the information is inaccurate and people intentionally want to make unnecessary trouble for others. The increased use of email, chat lines, and instant messaging has caused a dramatic increase in fighting in and out of school. Rumors and, in some cases, pictures are spread rapidly over the Internet. Students on the receiving end of these hurtful messages should report them to their parents immediately. If your ability to function normally at school is difficult due to information being shared electronically, it is recommended that you stop communicating via that method and see your counselor or the principal to work out your difficulties with other students.
3. Fighting, pushing, shoving, or horseplay **will not** be tolerated. In addition to the fact that such actions show disrespect for others, serious physical injuries can result from such actions. **Fighting will result in suspension.** In almost all cases, both parties will be suspended. Harsh comments or threats are just as inflammatory as initial physical contact.

INSUBORDINATION

In schools and in the world of work, insubordination results in serious consequences. Insubordination includes:

1. The failure of a student to comply with a reasonable request of a teacher or other member of the school staff.
2. Refusal to give a staff member your correct name or other information when asked.
3. A verbal or nonverbal expression of disrespect toward school personnel.
4. Dishonesty, including but not limited to lying and cheating.

Insubordination is never acceptable. The faculty expects to teach Barker High School students that conflicts are best resolved in ways which are nonthreatening and which do not disrupt classrooms or the learning atmosphere in the school.

Students who are insubordinate will be referred to the office with disciplinary action to exceed a verbal reprimand. Students who show a serious disregard for school authority and established rules of behavior risk the loss of school privileges as well as other disciplinary action.

KNIVES, FIREWORKS, WEAPONS (firearms, pellet guns, etc.)

1. Weapons, knives, fireworks (firecrackers, smoke bombs, popping pellets, etc.) are not allowed in school.
2. Use of or possession of any of these items or similar ones will not be tolerated. Students will be subject to disciplinary action, which may include arrest.

LAVATORIES (loitering)

Students are to report any vandalism or mechanical problems observed in lavatories immediately.

LEAVING SCHOOL OR SCHOOL GROUNDS

No student, under any circumstances, is to leave school or school grounds without being officially excused. The only persons in the high school authorized to officially excuse students are the High School Principal and the School Nurse. Students are to sign out of the high school office and sign in upon returning to school.

PROFANITY

Profanity which is directed at any member of the school staff or which is in response to adult intervention will result in detention or suspension. Profanity among students is also inappropriate. Students who use profanity will be referred to the office for appropriate disciplinary action. After one referral for use of profanity, any subsequent referrals may result in disciplinary action to exceed a verbal reprimand.

PUBLIC DISPLAY OF AFFECTION

No public display of affection of any type for grades 7 & 8 is allowed in school.

Any display of affection in school, other than holding hands, is inappropriate for grades 9 – 12.

RESPECT FOR SCHOOL AND OTHERS' PERSONAL PROPERTY (vandalism and theft)

School property, including items such as lockers, desks, chairs, audiovisual equipment, shop/science equipment, ceiling tiles, lavatory fixtures, etc. have been purchased at great expense to provide support for your education. As such, all property belongs to the school district and must be treated with care just as you respect your personal property to be cared for. The same applies to the personal property of others. *If it is not yours, leave it alone!* Damage, intentional or accidental, will not be tolerated. Vandalism and/or theft are crimes in addition to violation of school rules.

Students who are victims of theft should notify the office. The student will meet with the principal and/or the Safety Resource Officer (SRO) to determine what course of action can be taken.

RESPECT FOR STAFF

All staff, teachers, secretaries, custodians, cafeteria workers, bus drivers, volunteers, aides, visitors are to be treated with courtesy and respect at all times. You are to do what you are asked whether it be in the classroom, the hallways, the cafeteria, or anywhere else in school or on the bus. Staff members have your best interests at heart and, at the Principal's direction, they are obliged, not only to follow school rules themselves, but also to encourage and motivate you to follow those rules as well. This is proper training for whatever career you choose.

SEXUAL HARASSMENT/INTIMIDATION

Any act of sexual harassment will not be tolerated in school, on school property, or at school related activities. Sexual harassment includes, but is not limited to, unwelcome flirtation, sexual advances, proposition, continual or repeated verbal abuse of a sexual nature, use of degrading sexual words and the display of sexually suggestive pictures.

Any student who believes that he/she has been subject to sexual harassment has the right to file a complaint with the high school principal. This complaint will receive prompt and appropriate attention.

Students guilty of harassment may be given detention and/or suspension. Parents will be contacted, and if warranted, the

principal may request that charges are pressed on the aggressor.

SMOKING

Smoking is prohibited anywhere on school property. Possession, displaying, and handling of tobacco products on school property are also prohibited. Violation will result in I.S.S. suspension for the first offense. After the first offense, students will be suspended out of school and fined.

STUDENT CELL PHONES

Student cell phones are not to be used or heard between the hours of 7:50 a.m. and 2:20 p.m. Teachers are to **confiscate** cell phones if they are being used during the school day and turned into the high school office. Each time an electronic device is turned into the office the offense is recorded. On the third offense the principal will meet with the student personally to inform the student that any further incidences will result in progressive suspensions, i.e. one day I.S.S. for the next offense, then two, then three, etc. Parents that text message their children during the school day puts those students in a difficult predicament. Should they answer the parent text and disregard the school policy? Parents can reach their children as always by calling the high school office. Messages will be given to students between classes except in emergency situations. In those cases, students can be found in minutes.

Illegal "cyber activities" that are done out of school but negatively impact the daily instructional program of the school will be dealt with by the code of conduct.

STUDENT DRIVING

If you wish to drive and park a vehicle in the student parking lot the following procedures should be followed:

- A. File a Student Car Registration form with the high school office.
- B. Receive permission from the building principal.
- C. Park in the designated parking area for students.
- D. **Students who have a record of tardiness to school, which is deemed unreasonable, will lose the privilege to drive.**
- D. Maximum speed on school property is **15 MPH**.

- E. Since the protection of life and property is a major concern, there is to be **NO** reckless driving in the parking lot.
- F. Do not chauffeur other students on or off school grounds during school hours unless consented to by the parent and approved by the principal.
- G. Under **NO** circumstances may a student enter a car unless he/she is the driver/owner or accompanied by the same.
- H. A student driver needs permission from the principal to return to the parking lot during the school day.

➤ **REMEMBER – PERMISSION TO DRIVE TO SCHOOL IS A PRIVILEGE, NOT A RIGHT!**

➤ **FAILURE TO HAVE PARKING TAG CAN RESULT IN PARKING SUSPENSION.**

